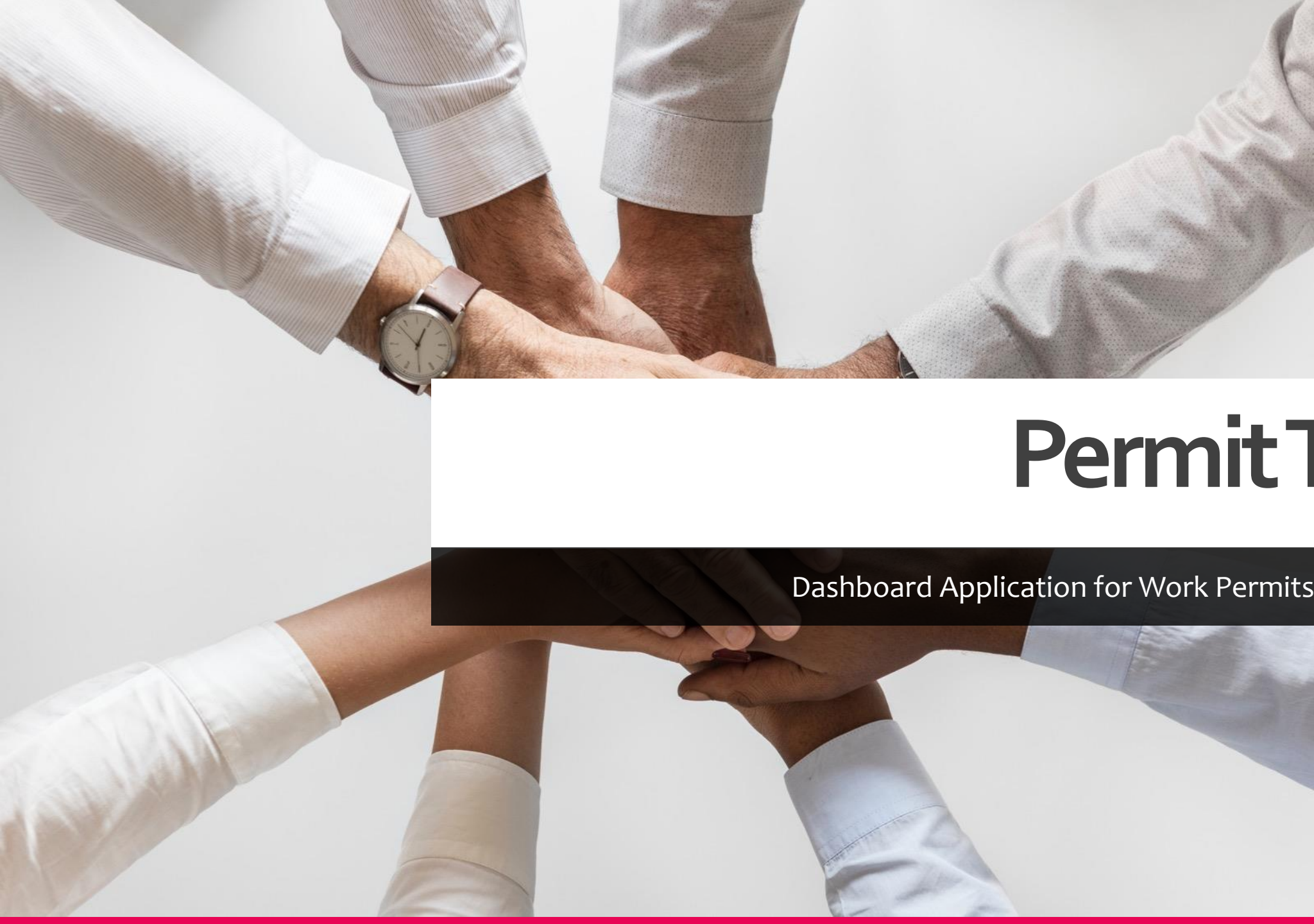




Permit To Work

Dashboard Application for Work Permits for Issuer and Receiver

PTW
By **OSYSTechies**

Dashboard



Permit To Work - PTW Data

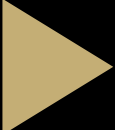
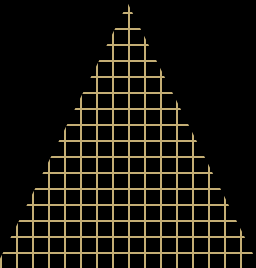
[Open New PTW](#)[Home Page](#)

PTW Data

PTW ID	PTW No.	Date	PTW Status	Submitted On	Type	Equipment	Location	Issued By	Issuer Department	Detail Of Work	Equipment Used	Hazards	Controls	Isolation Req.	Acknowledge Status	Acknowledge Date	Action
49	42	21-OCT-2024	Closed		General PTW	ED	SITE Factory	Ahmed, Mr. Zubair	CRP	Detail Of Work, ABCDEFGH	M.T.K	Tripping Hazard:Slipping Hazard	Apron:Heat Proof Gloves	Power Isolation:Gas Valve Shut	PTW Acknowledged	21-OCT-2024	
48		18-OCT-2024	Draft		General PTW		SITE Factory	Wassey, Mr. Abdul			C.T.K				Pending Acknowledgment		
47	41	18-OCT-2024	PTW Approved		General PTW	ED	SITE Factory	Kerio, Miss. Muarij	CRP	DW	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	23-OCT-2024	
46	40	18-OCT-2024	Pending Approval	18-OCT-2024	General PTW	AV	SITE Factory	Kerio, Miss. Muarij		DW	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	Pending Acknowledgment		
45	39	11-OCT-2024	Closed	11-OCT-2024	General PTW	qwqw	SITE Factory	Kerio, Miss. Muarij	Operations	qwqw	M.T.K	Slipping Hazard	Apron	Water Valve Shut	PTW Acknowledged	11-OCT-2024	
44	38	29-SEP-2024	Request Close	29-SEP-2024	General PTW	kj	SITE Factory	MTK, Mr. PCL	CRP	jh	W.T.K	Electric Shock	Face Masks	Power Isolation	PTW Acknowledged	18-OCT-2024	
43	37	29-SEP-2024	Pending Approval	29-SEP-2024	General PTW	a	SITE Factory	MTK, Mr. PCL	PCF	a	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	Pending Acknowledgment		
42	36	29-SEP-2024	Pending Approval	29-SEP-2024	General PTW	q	SITE Factory	ETK, Mr. PCL	CRP	s	E.T.K	Electric Shock	Apron:Gas Mask	Air Valve Shut	Pending Acknowledgment		
41	35	28-SEP-2024	Closed	28-SEP-2024	Excavation	A	SITE Factory	Nafay, Mr. Muhammad Tabish	Operations	a	M.T.K	Tripping Hazard	Face Shield	Power Isolation	PTW Acknowledged	28-SEP-2024	
40	5	28-SEP-2024	Pending Approval	28-SEP-2024	General PTW	A	Nooriabad Factory	MTK, Mr. PCL	CRP	A	W.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	Pending Acknowledgment		
39	4	27-SEP-2024	PTW Approved	27-SEP-2024	General PTW	Z	Nooriabad Factory	MTK, Mr. PCL	Operations	Z	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	27-SEP-2024	
38	3	27-SEP-2024	PTW Approved	27-SEP-2024	General PTW	A	Nooriabad Factory	MTK, Mr. PCL	Operations	A	M.T.K	Electric Shock	Face Masks:Gas Mask	Power Isolation	PTW Acknowledged	27-SEP-2024	
37	2	27-SEP-2024	PTW Approved	27-SEP-2024	General PTW	A	Nooriabad Factory	Nafay, Mr. Muhammad Tabish	Operations	A	W.T.K	Electric Shock:Tripping Hazard	Face Masks:Face Shield:Apron:Gas Mask	Power Isolation:Water Valve Shut	PTW Acknowledged	27-SEP-2024	
36		27-SEP-2024	Draft		General PTW		SITE Factory	Nafay, Mr. Muhammad Tabish	PCF		C.T.K				Pending Acknowledgment		
35	34	27-SEP-2024	PTW Approved	27-SEP-2024	Working On Height	AA	SITE Factory	Nafay, Mr. Muhammad Tabish	GCF-B	AA	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	27-SEP-2024	



Form No. HSE-F-04-01

- DETAILS OF WORK
 - PERMIT VALIDITY
 - HAZARDS, CONTROLS & ISOLATION CHECKS
 - EQUIPMENT USED
- 
- 
- 



Form No. HSE-F-04-02

1- Vessel / Confined Space Entry Certificate

2- Working On Height

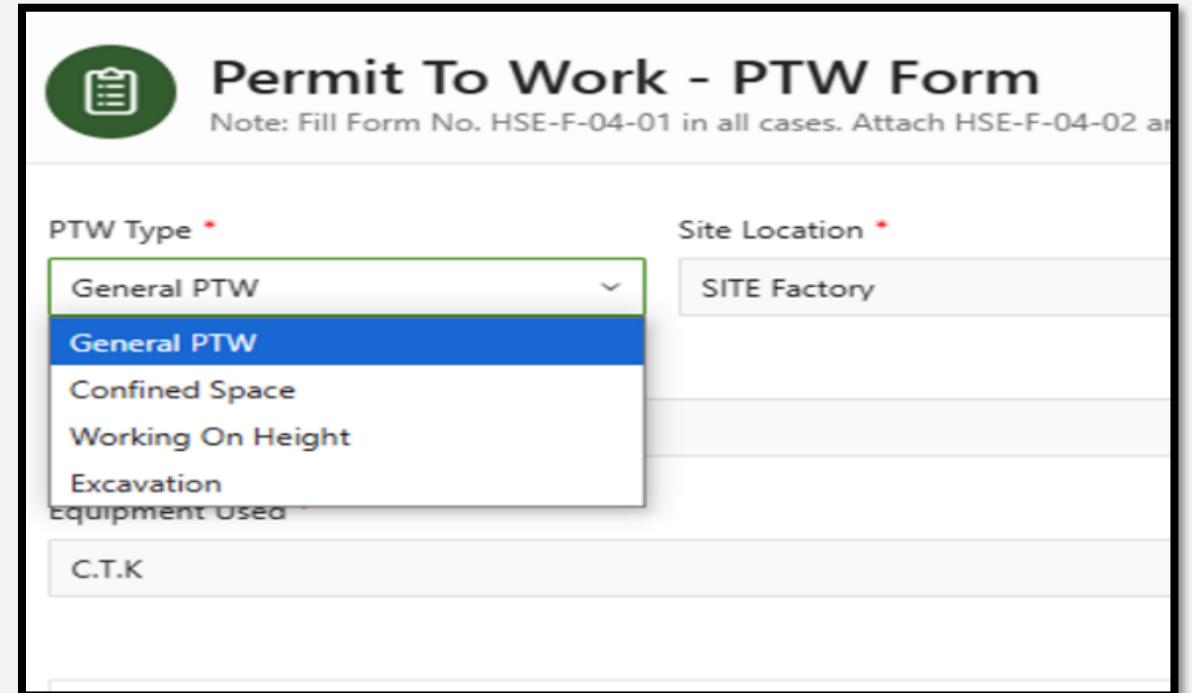
3- Excavation / Civil Work



Creating the new PTW

Selecting the PTW Type from the list.

1. The Form will show relevant fields on the basis of PTW Type.
2. The simple entry is General PTW.
3. The Form can be Submitted directly or can be Save Draft for the late submission.
4. PTW No. will issued on Submission only.



The screenshot displays the 'Permit To Work - PTW Form' interface. At the top, there is a green circular icon with a white clipboard symbol. To its right, the title 'Permit To Work - PTW Form' is displayed in bold black text, followed by a note: 'Note: Fill Form No. HSE-F-04-01 in all cases. Attach HSE-F-04-02 at'. Below the title, the form is divided into several sections. The first section contains two dropdown menus. The first dropdown is labeled 'PTW Type' with a red asterisk, and it is currently open, showing a list of options: 'General PTW' (highlighted in blue), 'Confined Space', 'Working On Height', and 'Excavation'. The second dropdown is labeled 'Site Location' with a red asterisk, and it shows the selected value 'SITE Factory'. Below these, there is a text input field labeled 'Equipment Used' with a red asterisk, which contains the text 'C.T.K'. The form has a clean, modern design with a white background and grey borders for the input fields.

Detail Of Work

1. Issuer will be briefly explain the Work Details.
2. Issuer will be mentioning Permit Validity From and Department.

The form is titled "Detail Of Work :". It contains a large text area on the left for "Detail Of Work :". On the right side, there are three fields: "Permit Valid From :" with a date picker icon, "Issuer Department" with a dropdown arrow, and "Issuer Comments" with a text area. A vertical scrollbar is on the right side of the form.

**** All field are Mandatory.**

Form No. HSE-F-04-02 : Vessel / Confined Space Entry Certificate

- 1 - Is the vessel entry procedure provided & explained to permit holder? *

☐ Yes, Applicable ☐ No, Not Applicable

- 2 - Is the electricity driven equipment disconnected, locked & tagged? *

☐ Yes, Applicable ☐ No, Not Applicable

- 3 - Are the lines disconnected or blinded & tagged? *

☐ Yes, Applicable ☐ No, Not Applicable

- 4 - Are all the valves closed and in-between bleeders opened and tagged wherever required? *

☐ Yes, Applicable ☐ No, Not Applicable

- 5 - Is the equipment depressurized, purged and flushed? *

☐ Yes, Applicable ☐ No, Not Applicable

- 6 - Is the atmosphere around vessel safe and suitable for entry? *

☐ Yes, Applicable ☐ No, Not Applicable

- 7 - Is sludge/oil/water/chemical present in the vessel? *

☐ Yes, Applicable ☐ No, Not Applicable

- 8 - Is adequate lighting arranged? (must be 24V) *

☐ Yes, Applicable ☐ No, Not Applicable

- 9 - Is double earth of vessel provided? *

☐ Yes, Applicable ☐ No, Not Applicable

- 10 - Is adequate arrangement made for vessel ventilation? *

☐ Yes, Applicable ☐ No, Not Applicable

- 11 - Is the atmospheric tests made *

☐ Yes, Applicable ☐ No, Not Applicable

- 12 - Who is delegated to stand at entrance? *

- 13 - Initiated / confirmed by: *

- 14 - I have personally ensured isolation & atmospheric test of the above vessel & it is considered safe for entry. (Authorized by): *

Form No. HSE-F-04-02 : Working on Height

- 1 - Is the permit holder is given the instructions for the specific instruction to use the ladder? *

☐ Yes, Applicable ☐ No, Not Applicable

- 2 - Is the ladder is checked and fixed as per the use required? *

☐ Yes, Applicable ☐ No, Not Applicable

- 3 - Is the person working on height is experienced to work on heights? *

☐ Yes, Applicable ☐ No, Not Applicable

- 4 - Is the safety belt and other required safety equipment's are provided? *

☐ Yes, Applicable ☐ No, Not Applicable

- 5 - Is the ladder is supported or fixed in safely manner? *

☐ Yes, Applicable ☐ No, Not Applicable

- 6 - Is the there any likelihood for collision with any electrical wire is possible? *

☐ Yes, Applicable ☐ No, Not Applicable

- 7 - Is the inspection been done at the area/location of work? *

☐ Yes, Applicable ☐ No, Not Applicable

- 8 - Is the In-charge or supervisor of the working area informed or communicated about the work? *

☐ Yes, Applicable ☐ No, Not Applicable

- 9 - Is the Harness or tool holder provided? *

☐ Yes, Applicable ☐ No, Not Applicable

- 10 - Is any extra person required to stand and hold the ladder from floor? *

☐ Yes, Applicable ☐ No, Not Applicable

- 11 - Is the area is barricaded, tagged and safety signs are displayed? *

☐ Yes, Applicable ☐ No, Not Applicable

- 12 - Is there any one will be supervising the work? Name: *

☐ Yes, Applicable ☐ No, Not Applicable

Form No. HSE-F-04-02 : Excavation / Civil Work

- 1 - Electrical / Telephone / Instrument Cable :

a. Are there any electrical cables present? *

☐ Yes, Applicable ☐ No, Not Applicable

b. Is any earth wire present? *

☐ Yes, Applicable ☐ No, Not Applicable

c. Are any Telephone / IS / CCTV / PTCL / Fire cables present? *

☐ Yes, Applicable ☐ No, Not Applicable

d. Are any Instrument / Fire Alarm and control lines present? *

☐ Yes, Applicable ☐ No, Not Applicable

e. Are the Harness / Tool holders provided? *

☐ Yes, Applicable ☐ No, Not Applicable

- 2 - Building Services :

a. Any gas / Tap Water / Air pressure / Air ducting / AC lines present. *

☐ Yes, Applicable ☐ No, Not Applicable

b. Drain / sewerage line present *

☐ Yes, Applicable ☐ No, Not Applicable

c. Cable trench lines / Cable trays / Electrical Conduits lines present. *

☐ Yes, Applicable ☐ No, Not Applicable

d. Fire water line present. *

☐ Yes, Applicable ☐ No, Not Applicable

e. Tea feeding chute / Blending elevator / Lift *

☐ Yes, Applicable ☐ No, Not Applicable

- 3 -If answer of any above point is yes please fill the following (f. g. h)

f. Are the cables / lines / lines properly de- energized? *

☐ Yes, Applicable ☐ No, Not Applicable

g. Are the pipelines properly de-energized, emptied and blinded at ends? *

☐ Yes, Applicable ☐ No, Not Applicable

h. Precaution to be taken : *

☐ Yes, Applicable ☐ No, Not Applicable

- 4 - Is a power (Electrical / Pneumatic) driven equipment required and permitted for working? *

☐ Yes, Applicable ☐ No, Not Applicable

- 6 - Is the location lay-out required / provided? *

☐ Yes, Applicable ☐ No, Not Applicable

- 5 - Is the earth moving machine required & permitted for working? *

☐ Yes, Applicable ☐ No, Not Applicable

- 7 - Is the work explained to the permit holder? *

☐ Yes, Applicable ☐ No, Not Applicable

Hazards / Control / Isolations

Select relevant data by clicking Checkbox Buttons

This Job has following Hazards : *

- ☐ Electric Shock
- ☐ Tripping Hazard
- ☐ Slipping Hazard
- ☐ Falling Hazard
- ☐ Burning Hazard
- ☐ Lifting Hazard
- ☐ Rotating Machines
- ☐ Others (need to mention)

Others

Following Controls must be Applied : *

☐ Face Masks	☐ Face Shield
☐ Apron	☐ Gas Mask
☐ Insulated Tools	☐ House Keeping
☐ Safety Harness	☐ Heat Proof Gloves
☐ Safety Belts	☐ Dust Mask
☐ Gloves for Welding	☐ Safety Helmet
☐ Ear Plugs	☐ Safety Goggles
☐ Gloves	☐ Others (need to mention)

Others

Isolation Reqs. for Electricity, Gas, Pressure any other : *

- ☐ Power Isolation
- ☐ Water Valve Shut
- ☐ Air Valve Shut
- ☐ Gas Valve Shut
- ☐ Not Require

Acknowledgements

Acknowledgement of Receiving w.r.t M.T.K , C.T.K, E.T.K



Permit To Work - PTW Acknowledgement

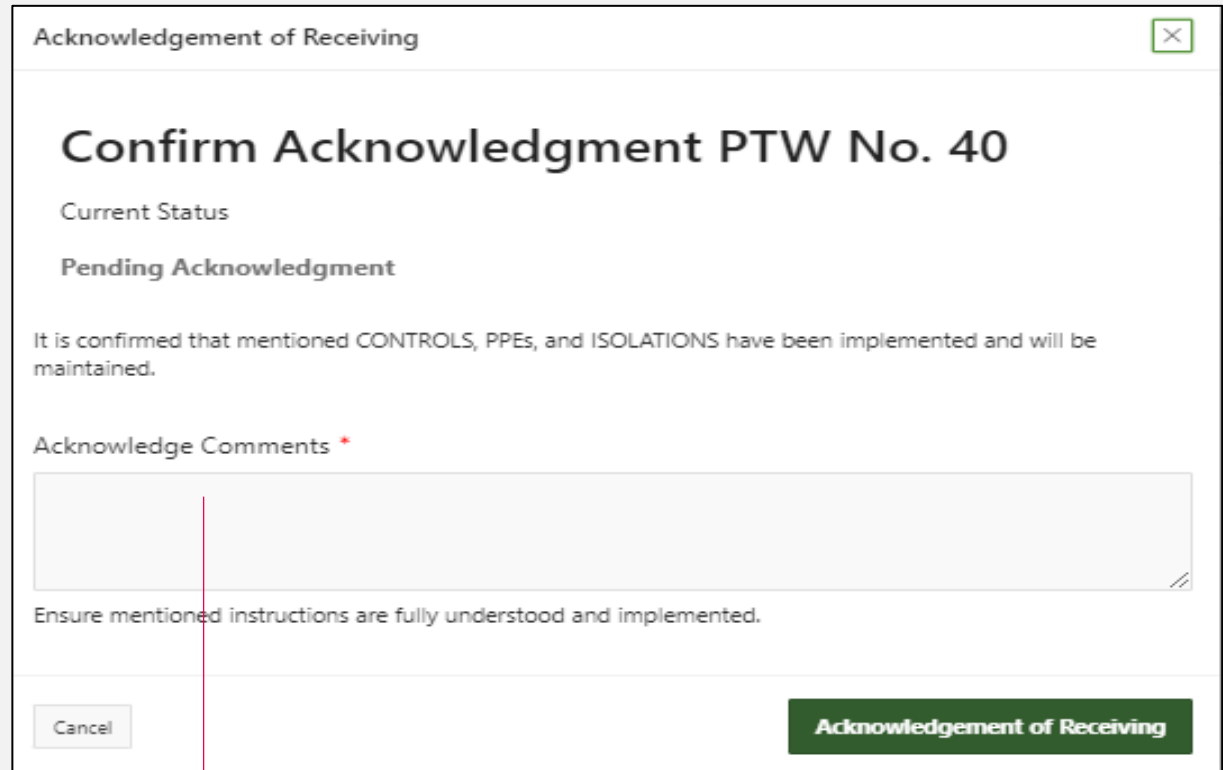
PTW Data (Acknowledgment Required By Receiver)

PTW ID	PTW No.	Date	Submitted On	Type	Equipment	Location	Detail Of Work	Equipment Used	Hazards	Controls	Isolation Req.	Issued By	Issuer Department	Acknowledge Status	Action
46	40	18-OCT-2024	18-OCT-2024	General PTW	AV	SITE Factory	DW	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	Kerio, Miss. Muarij		Pending Acknowledgment	Acknowledgement of Receiving
43	37	29-SEP-2024	29-SEP-2024	General PTW	a	SITE Factory	a	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	MTK, Mr. PCL	PCF	Pending Acknowledgment	Acknowledgement of Receiving
32	31	24-SEP-2024	24-SEP-2024	General PTW	ABC	SITE Factory	ABC	M.T.K	Electric Shock	Face Shield	Power Isolation	Nafay, Mr. Muhammad Tabish		Pending Acknowledgment	Acknowledgement of Receiving
29	28	22-SEP-2024		General PTW	fgvf	SITE Factory	rgrg	W.T.K	Others (need to mention)	Gloves	Power Isolation	Nafay, Mr. Muhammad Tabish		Pending Acknowledgment	Acknowledgement of Receiving

Click on this Button to
select relevant PTW

Confirmation

1. All Submitted PTWs are available in Acknowledgement Dashboard.
2. Respective Receiver user associated with equipment used can view the PTW and select them for Acknowledgment.
3. Once the PTW gets Acknowledged, it can be view, open and update as per the situation.
4. Receiver will enter Permit Validity To Date



The screenshot shows a web-based dialog box titled "Acknowledgement of Receiving" with a close button in the top right corner. The main heading is "Confirm Acknowledgment PTW No. 40". Below this, it shows "Current Status" as "Pending Acknowledgment". A confirmation message states: "It is confirmed that mentioned CONTROLS, PPEs, and ISOLATIONS have been implemented and will be maintained." There is a text input field labeled "Acknowledge Comments" with a red asterisk indicating it is mandatory. Below the input field, a note says "Ensure mentioned instructions are fully understood and implemented." At the bottom, there are two buttons: a light gray "Cancel" button on the left and a dark green "Acknowledgement of Receiving" button on the right. A red arrow points from the "Acknowledge Comments" input field down to the text below the dialog box.

**** Acknowledge Comments is Mandatory.**

Closure Dashboard

Once the work has been completed, Receiver can request it to Close.
Final Close Confirmation will be done by Issuer.



Permit To Work - PTW Closure Requests

Home Page

PTW Data - Request Close Confirmation

PTW ID	PTW No.	Date	Submitted On	Type	Equipment	Location	Detail Of Work	Equipment Used	Hazards	Controls	Isolation Req.	Acknowledge Status	Acknowledge Date	Issued By	Issuer Department	Request Close
47	41	18-OCT-2024		General PTW	ED	SITE Factory	DW	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	23-OCT-2024	Kerio, Miss. Muarij	CRP	Request Close
39	4	27-SEP-2024	27-SEP-2024	General PTW	Z	Nooriabad Factory	Z	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	27-SEP-2024	MTK, Mr. PCL	Operations	Request Close
38	3	27-SEP-2024	27-SEP-2024	General PTW	A	Nooriabad Factory	A	M.T.K	Electric Shock	Face Masks:Gas Mask	Power Isolation	PTW Acknowledged	27-SEP-2024	MTK, Mr. PCL	Operations	Request Close
37	2	27-SEP-2024	27-SEP-2024	General PTW	A	Nooriabad Factory	A	W.T.K	Electric Shock:Tripping Hazard	Face Masks:Face Shield:Apron:Gas Mask	Power Isolation:Water Valve Shut	PTW Acknowledged	27-SEP-2024	Nafay, Mr. Muhammad Tabish	Operations	Request Close
35	34	27-SEP-2024	27-SEP-2024	Working On Height	AA	SITE Factory	AA	M.T.K	Electric Shock	Face Masks:Face Shield	Power Isolation	PTW Acknowledged	27-SEP-2024	Nafay, Mr. Muhammad Tabish	GCF-8	Request Close
34	33	27-SEP-2024	27-SEP-2024	General PTW	A	SITE Factory	B	M.T.K	Slipping Hazard	Insulated Tools:House Keeping	Power Isolation	PTW Acknowledged	27-SEP-2024	Nafay, Mr. Muhammad Tabish	CRP	Request Close
27	26	12-SEP-2024	12-SEP-2024	Normal PTW	ccc	SITE Factory	ccc	M.T.K	Burning Hazard	House Keeping	Water Valve Shut	PTW Acknowledged	12-SEP-2024	Nafay, Mr. Muhammad Tabish		Request Close
18	17	05-SEP-2024		Normal PTW	vhjbsdihbvchjds	SITE Factory	mdsncvjksdbcvkjbsdjkcblkjdsbckjblkj	M.T.K	Tripping Hazard:Others (need to mention)	Face Shield:Insulated Tools:Safety Belts:Ear Plugs	Air Valve Shut:Gas Valve Shut:Not Require	PTW Acknowledged	12-SEP-2024	Nafay, Mr. Muhammad Tabish		Request Close

1 - 8

Confirmation From Receiver

1. After the completion of the desired work, the receiver will request for Closure of PTW.
2. The request will be routed to Issuer with the mentioned Comments.

Request Close

Completion / Handover PTW No. 41

1) I have checked the work has been completed and the area is clean & cleared.
II) Isolation arrangements have been removed along with tags & instructions.

Receiver Comments *

Cancel

Request Close

** Comments is Mandatory.

Confirmation From Issuer

1. The Issuer will be able to see the Completion requests raised by Receiver.
2. The Issuer will validate the work and proceed to Close Completion.
3. The Issuer will also mentioned his Comments as well.

Close Confirmation

Completion / Handover

Close Request Date *

31-OCT-2024

Receiver Comments *

The required work has been Completed, Kindly close the PTW

1) I have checked the work has been completed and the area is clean & cleared.

II) Isolation arrangements have been removed along with tags & instructions.

Issuer Comments *

Cancel

Close Confirmation

** Comments is Mandatory.

Violations – Observed by HSE

1. Violations can be added by HSE Team against any PTW via Add Violation Button available on the form.
2. Receiver will be responsible to given reasoning against violation.

PTW Voilations

Voilations

Inspection Date *

Voilation Desc *

Cancel

Add Voilation

Risk Assessments

1. Both Issuer and Receiver can add Risk Assessments against particular PTW.
2. L1, S1 and L2,S2 have list of values from 1-5.
3. Base Risk is the Product of L1,S1 and L2,S2 respectively.

OHS Risk
✕

OHS Risk Assessments

Form No. HSE-F-01-01

Date

Zone

Activity / Equipment / Location

Risk Hazards

L1
1 ▼

S1
1 ▼

Base Risk R1 (with no controls)
0 ▼

Interested Parties

State Existing Controls

L2
1 ▼

S2
1 ▼

Existing Risk
0 ▼

What Additional Controls are required ?

//

Cancel
Add Risk

Permit To Work - PTW Form

Note: Fill Form No. HSE-F-04-01 in all cases. Attach HSE-F-04-02 and tick appropriate check list in case of Confined Space, Working on Height or Excavation

PTW Type

Excavation

Equipment Details

Equipment Used

C.T.K

Site Location

SITE Factory

Detail Of Work

ABCDE

PTW ID. 24

PTW No. 23

Permit Valid From :

Permit Valid To :

Issuer Department

Issuer Comments

This Job has following Hazards : *

- ☐ Electric Shock
- ☐ Tripping Hazard
- ☐ Slipping Hazard
- ☐ Falling Hazard
- ☐ Burning Hazard
- ☒ Lifting Hazard
- ☐ Rotating Machines
- ☐ Others (need to mention)

Others

Following Controls must be Applied : *

- ☐ Face Masks
- ☐ Apron
- ☐ Insulated Tools
- ☐ Safety Harness
- ☐ Safety Belts
- ☐ Gloves for Welding
- ☐ Ear Plugs
- ☐ Gloves
- ☐ Face Shield
- ☐ Gas Mask
- ☒ House Keeping
- ☐ Heat Proof Gloves
- ☐ Dust Mask
- ☐ Safety Helmet
- ☐ Safety Goggles
- ☐ Others (need to mention)

Others

Isolation Reqs. for Electricity, Gas, Pressure any other : *

- ☐ Power Isolation
- ☒ Water Valve Shut
- ☐ Air Valve Shut
- ☐ Gas Valve Shut
- ☐ Not Require

OHS Risk Assessments

Date	Zone	Activity	Hazard	L1	S1	Base Risk R1	Interested Parties	State Existing Controls	L2	S2	Existing Risk R2	Additional Controls
23-SEP-2024	23	23	23	23	23	529	23	23	23	23	529	23
18-SEP-2024	QI	W	E	23	32	736	R	T	23	65	1495	Y
11-SEP-2024	A	B	C	1	23	23	D		5	6	30	E
02-SEP-2024	12	12	12	12	12	144	12	12	12	12	144	12

Voilations

Step #	Inspection Date	Violations / Comments by Permit Issuer	Corrective actions taken by Receiver
1	12-SEP-2024 09:38PM	A	B